May 23, 2016
Via Hornet Hive

Dear Campus Community,

During the past two weeks, we have held nearly a dozen meetings with students, faculty and staff to answer questions about the IRS Form W-2 phishing scam. We are writing to provide more information about the most common areas of concern.

By now everyone who received a 2015 IRS Form W-2 from Kalamazoo College should have received a letter describing the 24-month coverage the College is providing from AllClear ID. If you received a 2015 IRS Form W-2 from K, but did not receive the letter, please contact Renee Boelcke, director of Human Resources, at 269.337.7248 or rboelcke@kzoo.edu

To enroll and receive 24-months of credit monitoring, called AllClear PRO, please follow the directions included in the letter (top paragraph of the second page). Credit monitoring is different than the 90-day fraud alert many people created immediately after the phishing scam was reported. Credit monitoring offers the monitoring of your credit report for suspicious activity. The fraud alert requires lenders to take extra steps to verify your identity before issuing credit or a loan.

Those who received a 2015 IRS Form W-2 from Kalamazoo College are automatically enrolled in the identity theft repair service, which provides support if you are the victim of identity theft.

AllClear ID provides a toll free telephone number 1.855.904.5756, available Monday through Saturday, 9 a.m. to 9 p.m., Eastern time, for questions and concerns.

Many of you have asked about extending the AllClear ID credit monitoring and identity theft repair service beyond two years. The College is investigating that possibility.

The College is also conducting an information security audit with a report expected this summer. In 2008, the College conducted a comprehensive systems audit that included security. K is finalizing online security awareness training that will provide employees information on security awareness related to email and messaging, web browsing, social networks, mobile devices, passwords, data security and destruction, and credit card information, among other topics. The training could start as early as this summer.

The Business Office has information online, including red flags of identify theft, how the College selected AllClear ID, and guidance from the Federal Trade Commission. The Business Office web pages are updated regularly as information becomes available.

Any additional questions, or specific individual concerns, may be brought to Renee Boelcke, director of Human Resources, at 269.337.7248 or rboelcke@kzoo.edu.
Sincerely,

President’s Staff