Living Learning House Application
2019-2020

*** Applications are due no later than 5:00 p.m. on Monday, May 13\textsuperscript{th}, 2019 in the student development office (7th Week)***

Timeline:

- Applications open Monday, April 15\textsuperscript{th} (3\textsuperscript{rd} Week)
- Applications close and must be turned into the Student Development Office by Monday, May 13 (7\textsuperscript{th} Week) by 5:00pm
- Sign up for presentation time outside of Student Development Office 135 at the time of submitting your application
- LLHU presentations will be May 15\textsuperscript{th} to May 22\textsuperscript{nd} (7\textsuperscript{th} and 8\textsuperscript{th} Week)
- Decision letters will be sent out to designated contact person on Friday, May 24\textsuperscript{th} by 5:00pm (8\textsuperscript{th} Week)
Applications Explained:

Living Learning Housing Units are granted for a full academic year, fall through spring quarter, to student groups deemed most qualified on the basis of their application, and a presentation of that application before the selection committee, and prior evaluations (if any).

Each application must include the following:

1. **A mission statement** consistent with and supportive of the College and setting out clearly the purposes and goals of the house. It should also include a statement of how housing on campus is expected to help the group achieve its purpose and carry out its education.

2. **A program plan** which lists educational program plans related to the house mission and research materials. For **fall and spring quarter**, the plan should include **one educational in-house program** for the benefit of the residents of the house and **two educational programs** for the benefit of the larger campus community. For the **winter quarter**, the plan should include **two educational in-house programs** and **one educational program** for the campus community. A list of programming ideas, with brief summaries of each program should be included. You are encouraged to use academic resources to plan your events.

3. **A roster** of either seven, eight, or nine students to fill the house and who will (it is suggested that students apply with a group of 7):
   - Support its educational program by organizing and participating in all house sponsored events
   - Attend quarterly workshops during the first week of each quarter (Note: All house members are required to attend workshops)
   - Reaffirm responsibility for student conduct, care of the facility, and compliance with federal, state, and local laws, as well as College regulations
   - Identify one of the residents as the liaison for fall quarter with the approval of the Office of Residential Life
   - Keep the house at full capacity---it’s mandatory! (Note: this may mean adding to or subtracting from the house roster submitted with the application depending upon amount of spaces
available in the assigned house. In addition, filling open spaces will be required if the selected house loses a member at any point during the academic year.)

- Understand that housing in a LLHU is an additional $100 per quarter to support the program
- The roster should also give the name of the point person who should be contacted throughout the application process (including any questions from residential life, decision letters, etc.)

4. Though not required, past applicants have included letters of support or recommendation for the proposed house as well.

5. A 10-minute Presentation before the selection committee at a time and place TBA during the 7th or 8th week of spring quarter.

The presentation is required and should detail the applicant group’s research, proposed programs/educational design, and why having a house on campus is essential to the proposed house’s mission. Essentially, this is an opportunity for the applicant group to highlight aspects of the application it believes are particularly worthy of consideration and for the selection committee to ask questions. Note: Though not required, visual aids (i.e. PowerPoint presentations) are highly encouraged. The whole group does not need to be present for the presentation, but try to have as many potential house members there as possible.

Applications are due in the Student Development Office by 5:00 p.m., Monday of seventh week of spring quarter, May 13th, 2019. Applications will be reviewed and evaluations conducted by the Living Learning House Selection Committee. The house location of each approved LLHU proposal shall be determined by the Office of Residential Life.

- Evaluations or situations indicating a group has failed in its contractual commitments with the College, that educational programming has been weak, or that the house has not been at capacity will lead to reevaluation of tenure or venue. The Office of Residential Life reserves the right to assign space or modify this policy to meet the needs of the College and its students.

* Please Note: House placement and selection depends on the strength of the application. Therefore housing is not guaranteed regardless of the number of applications received, or the prior existence of a living learning house.*

Please direct any questions regarding the Living Learning Housing Units selection process to Jordan Schutt, Graduate Assistant at 337-7417 or by e-mailing Jordan.schutt@kzoo.edu
Living Learning Housing Unit Proposal

Group Agreement

We, the undersigned students commit ourselves to the attached proposal for the academic year 2018-2019. If our LLHU proposal is accepted we agree to the following:

1. Reaffirm the College’s honor system, responsibility for student conduct, care of the facility and compliance with federal, state and local laws and College regulations.

2. Residents of Living Learning Houses must be in good social standing at the College during their entire residency in a LLHU. Students who are on social probation are not eligible to reside in a Living Learning Housing Unit. If a student is placed on social probation while residing in a Living Learning Housing Unit, the student will be required to move out of the LLHU.

3. Agree to live in the assigned house (if proposal is accepted) and waive the right to participate in the fall on-campus housing process. Each member signing below commits to live in the assigned LLHU for a minimum of two, preferably three quarters.

4. Agree to keep the house at full capacity each quarter

5. Support the house’s educational mission by sponsoring one house and two campus-wide educational programs in fall and spring, and two house and one campus-wide educational program in the winter.

6. Attend mandatory quarterly workshops during the first week of each quarter, along with House Hop in the Spring quarter.

7. Identify one house resident each quarter to serve as the house liaison (with the approval of Residential Life).

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Point Contact Persons Name: ____________________________ (This person will receive all decision letters and emails)