Grant-Writing Workshop

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Director of Health Sciences & Student Fellowships

April 24, 2017
Plan for the workshop

• Overview of grants with fall deadlines (Kiino, 5)
• Description of the Fulbright Program (Kiino, 10)
• Tips for writing successful grant proposals (Dueweke, 10)
• Three workshop exercises
• Questions
Available Grants (upcoming)

• Fulbright (US citizen)
  – One year of study/research/English teaching abroad

• UK Scholarships (US citizen)
  – Marshall; 1-3 years of study at any UK university; 3.7 minimum GPA
  – Gates Cambridge: graduate study at University of Cambridge
  – Rhodes Scholarship: 2 years of graduate study at Oxford University
  – Mitchell Scholarship: graduate study in Ireland or Northern Ireland
More student grant opportunities

https://reason.kzoo.edu/scholarships

Portal Quicklinks > Grants, Scholarships
### Fulbright Program

**About...**

- Created by U.S. Congress in 1946
- Over 8,000 grantees from 155 countries annually
- Administered overseas by bi-national Fulbright Commissions and U.S. Embassies

**Goal**

To increase *mutual understanding* between people of the U.S. and people of other countries through people-to-people exchange

For more information, visit:

http://us.fulbrightonline.org/
Eligibility

- U.S. citizen by application deadline
- At least bachelor’s degree or equivalent by start of grant
- No doctorate by application deadline
- Proficiency in language of host country (varies by country)

For more information, visit:
http://us.fulbrightonline.org
## U.S. Student Program

### Two Types of Grants

<table>
<thead>
<tr>
<th>Study/Research</th>
<th>English Teaching Assistant (ETA)</th>
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</thead>
<tbody>
<tr>
<td>• 950+ awards</td>
<td>• 1,200+ awards</td>
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<tr>
<td>• ~140 countries</td>
<td>• ~75 countries</td>
</tr>
<tr>
<td>• 1 Academic Year (8-10 months)</td>
<td>• 1 Academic Year</td>
</tr>
<tr>
<td>• Independent study/research projects in academic &amp; arts fields</td>
<td>• Assist in teaching English and U.S. culture in the classroom</td>
</tr>
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For more information, visit: [http://us.fulbrightonline.org/](http://us.fulbrightonline.org/)
Grant Benefits

All Fulbright Grants Include:

- Round-trip Airfare
- Monthly Stipend
- Accident & Sickness Insurance
- Other Possible Benefits *
  - Tuition Allowance/Waiver
  - Language Training
  - Research Allowance
  - Enhancement Activities
  - Dependent Allowance
  - Disability-Related Accommodations

* Varies, depending on grant type and host country

For more information, visit:

http://us.fulbrightonline.org/
# Application Timeline

<table>
<thead>
<tr>
<th>Step</th>
<th>Dates</th>
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<tbody>
<tr>
<td>Design project, meet with Diane Kiino, prepare application</td>
<td>Mar - Sept</td>
</tr>
<tr>
<td>Campus Deadlines</td>
<td>Sept 1/Sept 11</td>
</tr>
<tr>
<td>National Application Deadline</td>
<td>October 6, 2017</td>
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<tr>
<td>National Screening Committees</td>
<td>Nov / Dec</td>
</tr>
<tr>
<td>Commissions/Embassies Foreign Scholarship Board</td>
<td>Jan - May</td>
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<tr>
<td>Final Notification</td>
<td>Mar - June</td>
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For more information, visit: [http://fulbright.state.gov](http://fulbright.state.gov)
General Qualifications

- Well-developed project and/or study plan
- High level of academic and/or professional achievement
- Demonstrated leadership ability
- Sufficient language proficiency (varies by country)
- Community engagement-service orientation

For more information, visit:

http://us.fulbrightonline.org
English Teaching Assistantship

Improve students’ understanding of English language & U.S. culture

- Assistant teach 20-30 hours/week
- Excellent communication skills
- Flexibility, adaptability, openness
- Demonstrated leadership & service
- Host language proficiency varies by country

For more information, visit:
http://us.fulbrightonline.org
# Application Components

<table>
<thead>
<tr>
<th>Component</th>
<th>Details</th>
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</thead>
<tbody>
<tr>
<td><strong>1. Basic Personal Data</strong></td>
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<tr>
<td><strong>2. Essays</strong></td>
<td></td>
</tr>
<tr>
<td>• Statement of Grant Purpose</td>
<td>Study/Research: 2 pages</td>
</tr>
<tr>
<td></td>
<td>ETA: 1 page</td>
</tr>
<tr>
<td>• Personal Statement: 1 page</td>
<td></td>
</tr>
<tr>
<td><strong>3. References/Evaluations</strong></td>
<td></td>
</tr>
<tr>
<td>• 3 References</td>
<td></td>
</tr>
<tr>
<td>• Foreign Language Evaluation</td>
<td></td>
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<tr>
<td><strong>4. Transcripts</strong></td>
<td></td>
</tr>
<tr>
<td><strong>5. Other</strong></td>
<td></td>
</tr>
<tr>
<td>• Study/Research Candidates: Affiliation Letters</td>
<td></td>
</tr>
<tr>
<td>• Arts Candidates: Supplementary Materials</td>
<td></td>
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</tbody>
</table>

For more information, visit: [http://us.fulbrightonline.org](http://us.fulbrightonline.org)
Letters of Affiliation

- Host country contact who will advise and/or mentor you
- Professional at a university, laboratory, library, community org, etc.
- Requirements vary by country
- Signed letter, on letterhead, in application
- ETAs DO NOT secure affiliations

For more information, visit:
http://us.fulbrightonline.org
# How to Apply

<table>
<thead>
<tr>
<th>Complete On-line Application</th>
<th>Currently-Enrolled Applicants</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Three References &amp; Lang. <strong>Evaluation</strong> submitted online by referrers</td>
<td>• <strong>Must</strong> apply through campus Fulbright Program Advisor</td>
</tr>
<tr>
<td>• <strong>Letters of affiliation</strong> scanned &amp; uploaded by you</td>
<td>• Campus deadlines apply</td>
</tr>
<tr>
<td>• <strong>Transcripts</strong> (unofficial) uploaded by you</td>
<td>• Sept 1, drafts of personal statement and statement of grant purpose</td>
</tr>
<tr>
<td></td>
<td>• Sept 11, complete application</td>
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<td></td>
<td>• Campus interview required</td>
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For more information, visit: [http://us.fulbrightonline.org](http://us.fulbrightonline.org)
Fulbright Resources

- http://us.fulbrightonline.org/home.html
- “Preparing the Application” link
- IIE Guidance Sessions
- Webinars
- Country Summaries: visit the website for the most current program descriptions
Tips for a Successful Application

• Feasibility
  – One year
  – Language proficiency
  – Academic preparation

• Purpose
  – Consistent with your academic preparation
  – Consistent with your future academic/professional goals

• Cultural sensitivity (know your audience)
Tips

• Statement of grant purpose
  – Who, what, why, when, how in the 1st paragraph
  – Why this country?
  – Community engagement

• Personal statement (what got you here and where are you going?)
  – Important people
  – Important events
  – What is this project going to do for you?
Writing a Successful Proposal

• Review your proposal before the reviewers do
  – Ask someone not associated with the project to read the proposal
  – Read the proposal yourself as a reviewer would following the review criteria
  – Revise again
Workshop Part 1

• Read the Fulbright history and program description
  – What are the program objectives?
  – What qualities would be important in an applicant?
  – How would those qualities be demonstrated?
Workshop Part 2

• Read the Statement of Grant Purpose descriptions
  – What writing style would you use?
  – What information is important to include and where would you put it?
Workshop Part 3

• Read the Personal Statement description
  – What are some examples of things you might include?
  – How is this different from your list of activities which will be in other parts of the application?
  – How is it different from the statement of grant purpose?
Parting Words

• Meet with Diane Kiino before summer
• Arrange for letters of evaluation before faculty scatter and make sure your evaluators understand the Sept 11 deadline
• Have a plan for the language evaluation to be completed before Sept 11
• Letters of affiliation can take a long time to arrange