I, ____________________________________________, have received the following information regarding immigration and visas from the Center for International Programs at Kalamazoo College and understand that it is my responsibility to maintain proper F-1 visa status and that failure to do so could jeopardize my ability to remain in the U.S. More information can be found on the international student web pages of the CIP website (www.kzoo.edu/cip).

I understand that in order to maintain F-1 status:

► I must be enrolled as a full-time student which means a minimum of 2.4 units of credit per quarter at Kalamazoo College.
► I understand that if I would like to withdraw from any course during any quarter, I must first discuss this plan with my academic advisor and Alayna Lewis before actually withdrawing from the course. An unauthorized course withdrawal will affect my student status.
► I must make normal academic progress toward completing my course of studies and this means earning average grades and enjoying at least moderate academic success.
► I must report any change of address whether on-campus or off-campus to a DSO in the Center for International Programs (Alayna Lewis or ISA@kzoo.edu) within 10 days of change.
► I must not become involved in any criminal activity.
► I am allowed to work on-campus ONLY at Kalamazoo College for no more than 20 hours per week. (*40 hours per week during vacation periods)
► I must get the proper travel signature on page three of my I-20 from a CIP DSO (Alayna Lewis or Margaret Wiedenhoeft) before traveling outside of the US, including to either Canada or Mexico, during the academic year. Each travel signature is typically valid for six (6) months.
► I understand that it’s my responsibility to request a travel signature at least one week before I plan to travel, and also that I am responsible for traveling with all necessary travel documents (valid passport with valid F-1 visa, properly endorsed original I-20—no photocopies! and possibly a visa for entry into destination country/countries).
► I must abide by F-1 grace period rules (60 days to prepare for departure upon completion of program/graduation if I’m not engaged in OPT—more information below—or headed to graduate school in the U.S.)

I also understand that as long as I’m pursuing a full course of study or engaged in Optional Practical Training (OPT) or Curricular Practical Training (CPT)—both related to work/employment experience in my field of studies—I am considered to be maintaining F-1 visa status even if the US Student Visa in my passport has expired.

I understand that if I choose to travel outside of the U.S. and my visa is expired or will expire before I return, I must make an appointment at a U.S. Consulate/Embassy to renew my visa before returning. I understand that the best practice is to renew my F-1 visa in my home country whenever possible, and that it is my responsibility to collect and provide any required documentation and cover any required fees to the U.S. Consulate/Embassy in order to renew my visa.

__________________________  ____________________
Signature                   Date