A student may take an independent study course (198/298/398/498) in an area of interest that is not available in a regularly offered course, or under special circumstances (such as the unavailability of a required course), a student may take a regular course as an independent study. All independent study applications require the approval of the instructor, department chair, and advisor. Independent Study is a full-unit course and students may not receive credit for more than one independent study course per quarter, nor for more than two independent studies during degree completion. Applications are due in the Registrar’s Office by 5:00 p.m. Friday of the first week of the quarter and require the approval of the instructor, department chair, and advisor.

ID# __________ Name: _______________________________________[Please print]

Major(s) ______________________________________

Anticipated Graduation Date: ____________________________ Advisor(s) __________________________

[Signature required below]

Department of Registration: ____________________________ Director/Instructor: __________________________

Quarter of Registration: ____________________________ Registration: ___ 198 ___ 298 ___398 ___498

FA WI SP [Circle One] [Year]

(Note: Registration number is based on level of instruction)

OR

Regular course substitute:

________________________________________

[Indicate course number and title]

Brief Project Title for Transcript _________________________________________

[Limit 25 characters including spaces]

Required Signatures

Student: Your signature below indicates that you are familiar with the independent study regulations and that you have met with your advisor and the instructor to discuss the expectations of your project.

Student Signature: __________________________________________ Date: __________

Instructor Signature: __________________________________________ Date: __________

Department Chair Signature: __________________________ Date: __________

Advisor Signature: __________________________________________ Date: __________

FOR OFFICE USE ONLY:

# of Prev Indep Study ______ Dept/Nbr/Section: _________ - _________ - _______ Create course ______ Register _______

Last revised: July 26, 2016