Name: ____________________________________________________________________________

(Last) (First) (M.I.)

ID#______________________ Advisor__________________________________________

LOCATION OF STUDY ABROAD: ________________________________________________

EXPECTED PROGRAM COMPLETION DATE _____________________ EXPECTED RETURN TO KALAMAZOO __________

NUMBER OF UNITS REQUESTING TO REGISTER FOR AT K FOR WINTER QUARTER: ________________________________

Student’s Signature __________________________________________ Date________________________

By signing this form I understand that I will be allowed to register once Drop/Add for the Winter term starts and I am financially responsible for all tuition and fees associated with registering for additional on-campus coursework during this term.

Off-campus students may type their names into the signature line and send the form via their Kalamazoo College email accounts.

Petitions must be received by November 1st in order for decisions to be made for the following quarter.

For office use only

GPA: ___________ Student in Good Academic and Student Standing? __________ Date received: ____________

Revised: 06/22/16
Enrollment options and financial aid impact for select Long-Term Study Abroad programs which end in December

Long-Term (LT) study abroad is defined as a program allowing students to earn the equivalent of 6 K-units of academic credit: 3 K-units are attributed to the College’s Fall Quarter and 3 units attributed to the Winter quarter. The Long-term study abroad comprehensive fee (currently 34,488) is charged as 17,244 for the fall quarter and 17,244 for the winter quarter.

As a result of the December ending date of some LT programs, a student may wish to enroll for up to 3 additional K-units on campus, considered a “double enrollment” during the winter term. If the student decides to double enroll during winter quarter, the student is charged for another full quarter of coursework; that is full tuition (or partial depending on the number of K-units) in addition to the study abroad comprehensive fee charged for the second (winter) term of the long-term study abroad program. Housing arrangements will have to be made for off-campus housing.

Winter Quarter charges would be as follows:

- Study abroad Comprehensive Fee
  - Study abroad program fee- equivalent to on campus room & board charges
  - Study abroad program tuition-equivalent to full on campus tuition

AND

- Full or per unit -tuition fee and other fees for on-campus course enrollment

Impact on Financial Aid opportunities:

- No student will receive more than a single term payment of college supplied scholarships and grants for such double enrollment. Essentially, the student is responsible for the entire on-campus cost of the additional enrollment. *(see exception below)*

- No federal or state financial aid is available as such aid would have already been applied once to the Study Abroad Winter quarter enrollment. Federal programs will not allow financial aid for the same period twice, regardless of the credits earned or charges incurred.

- Eligibility for consideration to receive institutional, federal and state aid would resume with Spring quarter enrollment.

Petition for approval of “double enrolling” winter term:
A student who wishes to apply for permission to enroll in on-campus courses during winter term and who is also on long-term study abroad must

- Petition the Registrar’s office by November 1st
- Must maintain Good Academic and Student Standing
- Have at least a 2.5 GPA

Petitions will be accepted for either full- or part-time enrollment winter term.

*Exception to institutional aid opportunity:

A student who chooses to double enroll in the winter quarter of his/her study abroad quarter in place of Spring quarter enrollment may petition the Office of Financial Aid to receive institutional financial aid that would have been reserved for the Spring quarter. Federal and state aid would continue to be excluded. The student would have to present strong evidence as to this option being in their best academic/career interest. The petition must begin with the Office of Financial Aid and also be approved by the Registrar.