Off Campus Housing Checklist

Make copies of this checklist to use when looking at potential houses or apartments to help evaluate the property.

Address:

Certificate of Compliance*  Y  N

Monetary Concerns:
Rent: _______
Application Fee: _______
Security Deposit: _______
Cleaning Fee: _______
Type/Length of Lease: _______
Cosigner Required:  Y  N

Utilities and Services: Are these services that the landlord provides and is the cost included in the cost of the rent?
Heat: electric/gas/oil  Y  N
Garbage:  Y  N
Laundry Facilities:  Y  N
Cable:  Y  N
Snow Removal:  Y  N
Lawn Care:  Y  N
Telephone:  Y  N

Location & Parking
Distance from Campus: _____________________
Bus Routes (337-8222): _____________________
Number of Parking Spaces: _____________________

Amenities (Y or N)
Furnished:  Y  N
Pets Allowed:  Y  N
Pool:  Y  N
Internet:  Y  N
Air Conditioning:  Y  N
Screens on Windows:  Y  N
Hang Pictures:  Y  N
Storage:  Y  N

Comments:

* The city of Kalamazoo maintains an aggressive certified housing program which ensures that the rental units are up to code. Every rental unit in Kalamazoo must be registered and certified by the city. The rental certification and inspection process ensures that all tenants have a safe, quality place to live. Before you rent, make sure your potential landlord has a Certificate of Compliance.